

Defense Travel System (DTS)

Overview

Defense Travel System (DTS) is a fully integrated, electronic financial management system specifically tailored to meet unique Department of Defense (DoD) mission, security and financial system requirements for temporary duty (TDY) travel while remaining within the guidelines of Federal and DoD travel policies and regulations.

DTS seamlessly automates the three DoD travel processes: authorization, reservation and voucher filing. Using DTS, travelers are able to generate travel authorizations, make trip reservations, and route travel requests for approval, all from their desktop workstation. When the trip is complete, the traveler can quickly create a voucher from the data already stored in the DTS system, and then electronically route it for approval and submission to the Defense Finance and Accounting Service (DFAS). An electronic funds transfer from DFAS to the traveler's bank account completes the process. Finally, the traveler is able to scan or fax required receipts, which are attached to the individual's travel voucher for electronic archival upon completion of the process.

Program Mission

The Defense Travel System-Program Management Office (PMO-DTS) will develop, implement and sustain a seamless, paperless temporary duty travel system that meets the needs of travelers, commanders and process owners, reduces costs, supports mission requirements, and provides superior customer service.

Benefits

Once full utilization of the system is achieved, the PMO-DTS estimates savings of \$90M from voucher processing and \$50M from Centrally Billed Accounts (CBA). DTS also offers significant savings in CTO ticket fees in the range of \$23M to \$47M as determined by future DoD-wide CTO contracts awarded by the Defense Travel Management Office. Other benefits impacting traveler, managerial and financial aspects of the DoD include:

- Getting paid in 2-3 days;
- Receiving personalized on-line reservations and itinerary changes for airline, lodging, and rental cars;
- Receiving detailed pre-travel entitlement computations; and
- Getting rapidly created authorizations and vouchers.

Fast Facts:

DTS

DTS is a system of the Business Transformation Agency's Defense Business Systems Acquisition Executive (DBSAE) directorate. The DBSAE directorate is responsible for driving the successful implementation of DoD systems and initiatives in support of the Department's business transformation goals. Its mission is to develop, coordinate, and integrate projects, programs, systems and initiatives providing DoD Enterprise-wide business capabilities to the warfighter.

Web site Address:

<http://www.defensetravel.osd.mil>

Program Management Office:

Program Management Office
Defense Travel System

Stakeholders Served:

DTS is available to support about 95 % of all DoD business travel, currently operating at over 8,100 total sites/activities worldwide. DTS has processed over 4.53 million approved authorizations; over 3.8 million approved vouchers, and is processing on average over 23,000 transactions daily.

Approximately 69,000 unique users access DTS daily.